

Farm Bureau – Position Description
**COUNTY NATIONAL GOVERNMENTAL
RELATIONS COMMITTEE**

PURPOSE:

The purpose of the County National Governmental Relations Committee is to implement American Farm Bureau policies and Pennsylvania Farm Bureau national initiatives.

RESPONSIBILITIES:

- Know and communicate Farm Bureau policy positions to elected officials.
- Keep up to date on important issues.
- Have a get-acquainted meeting with your legislator soon after the election.
- Attend Legislative Update meetings in February and August.
- Have a meeting with your legislator after each of the two Legislative Update meetings.
- Report results of legislator meetings to County Governmental Relations Director and PFB.
- Quickly respond to *Action Request* letters.
- Schedule additional meetings with legislator as needed.
- Communicate with Advisory Council Legislative Reporters.
- Report regularly to the Governmental Relations Director so that he or she can report to the Board and to the membership at the spring meeting and county annual meeting.
- Be willing to participate in training programs and continue to learn on the job.

BASIC REQUIREMENTS:

- Regular member of Farm Bureau.
- Interested in Farm Bureau issues and familiar with Farm Bureau policies.
- Familiar with Farm Bureau structure and how it functions.
- Resident in the legislator's district.
- The committee should be made up of three people. The chairperson and one member should be of the same political party as the legislator. The third member should be of the other political party.

TRAINING:

National Governmental Relations Committees will be trained in February of each election year. They will receive issue-specific training each February and August at the regional Legislative Update Meetings.

RESOURCES:

- Governmental Relations Director
- Regional Organization Director
- Director, PFB Federal Government Affairs

*The County National Governmental Relations Committee is responsible to the Governmental Relations Director.
The term of appointment is two years.*