

Farm Bureau – Position Description
COUNTY WEBMASTER

PURPOSE:

The purpose of the County Webmaster is to develop and maintain a county website to help promote the programs, projects, and activities of the County Farm Bureau. This could also include a County Farm Bureau Facebook page.

RESPONSIBILITIES:

- Persons outside of the PFB Office do not have authority to access the PFB server. However, anything you would want done in the development of a county home page like photos, calendar updates, and any other additions/changes - you simply need to convey the information to Lorraine Potochney-Kobold via email, or you can use an upload site for larger number of photo files at upload.pfb.com.

BASIC REQUIREMENTS:

- Member of the Farm Bureau
- Understands Farm Bureau structure and how the organization functions
- Interested in promoting the County Farm Bureau to members and the general public
- Familiar with the technology needed to do the job

TRAINING:

Training will be offered as needed.

RESOURCES:

- Committee Director, (717) 761-2740
- Regional Organization Director

*The County Webmaster is responsible to the County President.
The term of appointment is two years.*