

Farm Bureau – Position Description
COUNTY STATE GOVERNMENTAL RELATIONS COMMITTEE

PURPOSE: The purpose of the State Governmental Relations Committee is to implement PFB policies through grassroots contacts to state elected officials.

RESPONSIBILITIES:

- Know and communicate Farm Bureau policy positions to elected officials.
- Keep up-to-date on important issues.
- Conduct a get-acquainted meeting with local legislator soon after the election.
- Attend Farm Bureau Legislative Update meetings in both February and August.
- Conduct a meeting with local legislator after each of the two Legislative Update meetings.
- Report results of legislator meetings to county Governmental Relations Director and to PFB.
- Quickly respond to *Action Request* letters and return response cards to Camp Hill office.
- Schedule additional meetings with legislator as needed.
- Report regularly to the Governmental Relations Director, so that they can report to the Board and to the membership at the Spring Meeting and County Annual Meeting.
- Be willing to participate in training programs and continue to learn on the job.

BASIC REQUIREMENTS:

- Regular member of Farm Bureau.
- Interested in Farm Bureau issues and familiar with Farm Bureau policies.
- Familiar with Farm Bureau structure and how the organization functions.
- Resident in the legislator's district.
- The committee should be made up of at least three people. The Chairperson and one member should be of the same political party as the legislator. The third member should be of the opposite political party.
- Counties may appoint committees of more than three people. However, only the expenses of three members will be reimbursed by PFB for the State Legislative Conference.

TRAINING:

Governmental Relations Committees will be trained at the beginning of each two-year cycle. They will receive issue-specific training each February and August at the regional Legislative Update Meetings.

RESOURCES:

- Governmental Relations Cabinet Director
- Regional Organization Director
- Director of State Legislative Programs, Camp Hill (717) 761-2740

*The State Governmental Relations Committee is responsible to the Governmental Relations Director.
The term of appointment is two years.*